

## PRE-QUALIFICATION OF SUPPLIERS

Sameer Africa PLC under its flagship Brand Yana is a leading importer and distributor of motor vehicle tyres, tubes and flaps within East Africa and COMESA region. The company invites applications for pre-qualification from interested eligible vendors (including current suppliers) for supply of goods, works and services to the organization as detailed below.

### CATEGORY A: SUPPLY OF GOODS

CATEGORY NO	ITEM DESCRIPTION
G/001/2019	Supply of General Printing and Stationery
G/002/2019	Supply of Office Equipment, Office Furniture and Fittings.
G/003/2019	Supply of Staff Protective Clothing and Equipment.
G/004/2019	Supply and Maintenance of Electrical Appliances e.g. Air-Conditioning Equipment, Fridges
G/005/2019	Supply of Petroleum Products e.g. Petrol, Diesel, LPG
G/006/2019	Supply of Vending Machines
G/007/2019	Supply of Promotional and Advertising Materials
G/008/2019	Supply of Computers, Laptops, Ups, Printers and Computer Accessories
G/009/2019	Supply of Dispensers and Bottled Water
G/010/2019	Supply and Provision of Events Management Services
G/011/2019	Supply and Maintenance of Tyre Centre Equipment and related consumables

### CATEGORY B: PROVISION OF SERVICES AND WORKS

CATEGORY NO	ITEM DESCRIPTION
S/012/2019	Provision of Clearing and Forwarding Services for Exports and Imports
S/013/2019	Provision of Transport Services for Goods
S/014/2019	Provision of Cleaning and Sanitation Services
S/015/2019	Provision of Fumigation and Pest Control Services
S/016/2019	Provision of Security Guards, Alarm and CCTV Services
S/017/2019	Provision of Courier Services
S/018/2019	Provision of Repair and Maintenance Services of Office Equipment and Computers.
S/019/2019	Provision of General Contractors Services (Building, Electrical, Civil, Materials Etc.)
S/020/2019	Provision of Market Research Services
S/021/2019	Provision of Forklift, Cranes and Motor Vehicle Services and Repairs
S/022/2019	Provision of General Waste Collection and Disposal
S/023/2019	Provision of Manpower Recruitment and Training Services
S/024/2019	Provision of Air Travel, Hotel and Accommodation Services
S/025/2019	Provision of Debt collection and Legal Services
S/026/2019	Provision of Occupational Health, Safety and Fire Appliances/Fire Hydrants and Training Services
S/027/2019	Provision of Consultancy Services e.g. Architectural, Quantity Surveyor, Asset Valuation and Engineering
S/028/2019	Provision of Insurance Services

Interested and existing suppliers may obtain pre-qualification forms from Sameer Africa offices or download them from our website: [www.sameerafrica.com](http://www.sameerafrica.com). All bidders shall be required to pay a non-refundable **fee of Three Thousand Kenya Shillings Only (Ksh. 3000) per category** payable to **Sameer Africa PLC, A/C No 0104024003300 Standard Chartered Bank, Kenyatta Avenue Branch.**

The completed pre-qualification documents and copy of fee payment receipt should be enclosed in a plain sealed envelope marked **"SUPPLIER PRE-QUALIFICATION"** and addressed to:

**The Managing Director  
Sameer Africa PLC  
P.O. Box 30429-00100 Nairobi**

The marked envelope should be deposited in the tender box at the Reception of Sameer Africa offices along Mombasa / Enterprise road Junction on or before Friday 11th January 2019 at 12.00 noon.

